



Custer County, Colorado  
Planning and Zoning Office  
Westcliffe, CO 81252

# Application for Special Use Permit

Requires action by the Planning Commission and Board of County Commissioners

**Special Use:** A long term use of special nature allowed in the indicated zoning district after a review by the PC and granted by the BOCC.

A Special Use Permit may be granted or denied in accordance with the basic purpose and intent of the **Zoning Resolution, Section 9**. Special conditions or requirements of operation may be added to make the proposed use compatible with the zoning district.

Submit this completed application and all attachments with the appropriate application fee at least 30 days prior to the meeting you wish to have your request scheduled. The application will not be accepted unless complete, including fees and attachments. Application fee is non-refundable. There may be additional fees for professional services and postage.

Any correspondence and/or documents submitted concerning this application are public record.

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Land owner of record: \_\_\_\_\_

All land owners must be listed on this application. TYPE OR PRINT LEGIBLY IN BLACK OR BLUE INK

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Home: (\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Business name: \_\_\_\_\_

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Applicant \_\_\_\_\_

(If different than above)

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Home: (\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Business name: \_\_\_\_\_

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Tax schedule number: \_\_\_\_\_

Size of property in acres: \_\_\_\_\_

Legal description of the property: \_\_\_\_\_

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Property address: \_\_\_\_\_

Zone: \_\_\_\_\_



**Documentation required as checked below:**

- Plot plan drawn to scale, or survey of property. (This must include existing structures, wells, and septic systems; their distances from property lines; and access to the property. Also include all proposed structures connected with the use applied for.)
- Owners and Encumbrances (O&E) Report or recent Title Report.
- Reclamation/storm water plan.
- Evidence of performance bond (to guarantee public improvements.)
- Written explanation of methods to be used to minimize smoke, odors, noise, dust, and similar environmental problems which might result from the intended use.
- An access and traffic plan addressing legal access and adequate parking, including handicapped.
- Requirements from the appropriate special district(s)
- Evidence of a legal source of water.
- Adequate sanitation for the proposed project.
- Proof of adequate utilities.

Authority to act if the applicant cannot attend the meeting and/or the site tour.

I, \_\_\_\_\_, authorize \_\_\_\_\_ to make binding commitments on my behalf.

I understand that:

- members of the Planning Commission, and Planning and Zoning Office staff may visit the property which is the subject of this application;
- I, or my authorized representative, will be present to explain the request and I must clearly mark the locations in question on my property.
- the fact I have made this request does not relieve me of the obligation of applying for and having been granted a zoning and/or septic permit, as required by the County, before proceeding with construction of a building or installation of a septic facility of any kind;
- if approved, I will have two (2) years from the date of approval to act upon it. If not acted upon within the time limit, it automatically expires.

I acknowledge that I am responsible for complying with the Custer County Zoning Resolution. I have read and understand the above, and the information I have provided is complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of landowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of applicant, if different

\_\_\_\_\_  
Date

Make check payable to Custer County and return check and permit form to:

Custer County Planning and Zoning P. O.  
 Box 203  
 Westcliffe, CO 81252  
 (719) 783-2669  
 planning\_zoning@CusterCountyGov.com  
 CusterCountyGov.com