



Custer County, Colorado  
Planning and Zoning Office  
Westcliffe, CO 81252

**Request for Vacation of Property Line(s) and Re-plat**

Requires action by the Planning Commission and the Board of County Commissioners

Submit this completed application and all attachments with the appropriate application fee at least thirty (30) days prior to the meeting you wish to have your request scheduled. The application will not be accepted unless complete, including fee and attachments. Fee is non-refundable.

**NEW DEED(S) MUST BE RECORDED BEFORE THIS VACATION WILL BE FINAL**

Any correspondence and/or documents submitted concerning this application are public record.

Land owner of record: \_\_\_\_\_

All land owners must be listed on this application. TYPE OR PRINT LEGIBLY IN BLACK OR BLUE INK

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Home: (\_\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Applicant: \_\_\_\_\_

(If different than above)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Home: (\_\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Tax schedule number for the properties: \_\_\_\_\_

(Assigned by the County Assessor's Office - Shown on the Tax Bills)

Legal description of the properties: \_\_\_\_\_

Property Address(es): \_\_\_\_\_

Size of properties: \_\_\_\_\_

Zone: \_\_\_\_\_

**Applicant's statement:** Briefly explain your request and the reasons for it. (This statement will be used in letters to adjoining property owners and other interested parties.)

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**Plat standards:**

Meet Minimum State Requirements set by C.R.S. § 38-51-106

Meet County Requirements, set by Custer County Zoning Resolution Appendix A.2

Additional documentation as checked below:

- Survey plat of properties (This must include existing structures, uses of structures, wells, and septic systems; their distances from property lines; and access to the property. Also include all future structures planned for your property.)
- Letter of consent from current lien holder or mortgage lender
- Letter of compliance from HOA/POA
- Requirements from the appropriate special district(s)
- Receipt showing all taxes are paid for all properties for the current year
- Easement holders notified
  
- Authority to act *if the applicant cannot attend the meeting and/or the site tour.*

I, \_\_\_\_\_, authorize \_\_\_\_\_  
to make binding commitments on my behalf.

- \_\_\_\_\_
- \_\_\_\_\_

Well information:

Type of well(s): \_\_\_\_\_

Well permit number(s): \_\_\_\_\_

Location of well(s): \_\_\_\_\_

I understand that:

- members of the Planning Commission and Planning and Zoning Office staff may visit the property which is the subject of this application.
- I, or my authorized representative, will be present to explain the request and I must clearly mark the locations in question on my property.
- the fact I have made this request does not relieve me of the obligation of applying for, and having been granted, a zoning and septic permit as required by the County before proceeding with construction of a building or installation of a septic facility of any kind.
- I cannot make any more lots than originally existed, nor can there be an increase in net density.
- I must return the plat to Planning and Zoning with other required documentation for recording by Zoning Office. No recording shall be done until the interests of all mortgage holders and interests in title have been met.
- recording fees are the responsibility of the applicant.
- all recordings and required documentation must be completed within 90 days of approval.

I acknowledge that I am responsible for complying with the Custer County Zoning Resolution. I have read and understand the above, and the information I have provided is complete and accurate to the best of my knowledge.

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Signature of Landowner

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Date

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Signature of Applicant, if different

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Date

Make check payable to Custer County and return check and permit form to:

Custer County Planning and Zoning  
P. O. Box 203  
Westcliffe, CO 81252  
(719) 783-2669  
Planning\_zoning@CusterCountyGov.com  
CusterCountyGov.com